

Memo

To: UK Senate Council, Davy Jones & Lee Blonder

From: UK Education Abroad, Susan Carvalho & Abby Hollander

CC: Sheila Brothers

Date: 4/25/14

Re: Non-standard Course Calendar for UK Courses Delivered Abroad

On Tuesday, April 22, 2014, UK Education Abroad office was informed that many of the courses slated to occur in summer session I and summer session II 2014 do not conform to the current rules regarding course start and end dates. Previously, UK Education Abroad understood from the University Registrar that courses delivered abroad could be built in SAP based on the term in which the start date of the international program occurred – i.e. a course that has a start date any time after the end of the spring semester but before the start of summer session II should be built in summer session I; a course with a start date any time after the start of the summer session II should be built as a summer session II course. This is how all courses were built in SAP for 2012 and 2013 and is also how all but seven courses have been built for summer 2014.

It is important to note that UK Education Abroad does not actually build the discipline specific courses related to education abroad programs. UK Education Abroad works with department and college staff to ensure that courses are built appropriately.

In an email received on April 22, UK Education Abroad was informed that the University approved rules regarding class start and end dates are as follows:

- Six-week courses that begin at the beginning of the 4-week term; and
- Six-week courses that end at the end of the 8-week session; and
- Any course schedule that falls strictly within the 4-week term, as long as the duration does not exceed 4 weeks and it either starts or ends on the same date as the 4-week term starts or ends; and
- Any course schedule that falls strictly within the 8-week session, as long as the duration does not exceed 8 weeks and it either starts or ends on the same date as the 8-week session starts or ends.

Any course that does not meet the above criteria must have Senate approval.

Below is a list of programs and courses being offered through UK Education Abroad during summer 2014. Please note that some programs deliver more than one academic course and it is possible that not all students will take every course on offer – i.e. a language acquisition program may offer beginning, intermediate and advanced courses but each student will only take the course appropriate to his/her proficiency level. Additionally, some programs offer a course at both the undergraduate and graduate level. The dates listed below are the travel dates of the program however some programs have required class meetings, readings, and assignments before and/or after the travel dates. Faculty directors are informed that they must adhere to the regular grading practices of the University. If/when assignments fall outside the term's grading window the faculty directors are instructed to utilize the "I" grade as a temporary mark before assigning the final grade.

Per a previous agreement with the University Senate and UK International Center, faculty directors have received college-level curriculum committee approval to deliver the course internationally from their respective colleges. Through the initial program proposal process and prior to enrolling students, each EA faculty director also secures the support of the Dean and department chair.

Considering the departure date of the programs range from May 10 – July 30, 2014, UK Education Abroad is seeking special consideration for an exception to the standard University Calendar for the summer 2014 EA course offerings. Many of the courses have already been built in SAP but there are seven courses remaining to be built. UK Education Abroad intends to submit a full proposal at a later date to address the non-standard university calendar issue summer 2015 and beyond.

COURSES DELIVERED SUMMER 2014 via UK EDUCATION ABROAD

	Program Location, Director Name & College	Program Dates Abroad	Courses Offered
1	Brazil Tim Stombaugh CAFÉ: Biosystems & Agricultural Engineering	5/10/14 – 5/26/14	BAE 599:710
2	Spain Joaquin Fenollar EDU: Kinesiology & Health Promotion	5/10/14 – 6/24/14	KHP 395:710 KHP 509:710
3	Canada Kristina Ricketts & Ron Hustedde CAFÉ: Community Leadership & Development	5/11/14 – 5/25/14	CLD 495:710
4	Jordan Ghadir Zannoun A&S: Modern & Classical Languages - Arabic	5/11/14 – 6/17/14	AIS 101:710 AIS 102:710 AIS 201:710 AIS 202:710 AIS 301:710 AIS 302:710 AIS 442:710 AIS 443:710
5	Italy Sandra Bastin & Bob Perry CAFÉ: Dietitics & Human Nutrition	5/12/14 – 5/31/14	HES 300:710 DHN 591:710
6	Ecuador Larry Grabau HONORS (CAFÉ: Associate Dean)	5/13/14 – 5/28/14	HON 352:712
7	Ireland, England, Scotland Jeffrey Bewley CAFÉ: Animal & Food Sciences	5/13/14 – 5/24/14	GEN 302:710
8	Italy & France Jane Jensen HONORS (EDU: Education Policy Studies & Eval)	5/13/14 – 5/28/14	HON 352:711
9	South Africa Barnes, Beth C&I: Integrated Strategic Communication	5/13/14 – 6/4/14	ISC 497:710
10	South Korea Kim, Hyungsoo (TA - Hunter, Jennifer) CAFÉ: Family Science	5/13/14 – 5/26/14	FAM 475:710 FAM 759:710
11	Italy & France O'Bryan, Mark (TA-Schwab, Anne & Riggs, Randi) DESIGN: Architecture	5/14/14 – 6/18/14	ARC 457:710 ARC 449:710 ARC 658:710 ARC 699:710

12	Dominican Republic Tyler, Quentin & Saunders, Natasha CAFÉ: Community Leadership & Development	5/17/14 – 5/31/14	CLD 480:710
13	China Maske, Andrew & Skinner, Craig FA (Athletics): Art & Visual Studies	5/20/14 – 6/4/14	FA 501:710
14	Costa Rica Beaulieu, Emily (TA - Schroeder, Theresa) A&S: Political Science	5/21/14 – 6/17/14	PS 372* PS 395* PS 391^
15	Peru Stewart, Sharon HS: Associate Dean	5/25/14 – 7/5/14 or 6/7/14 – 7/5/14	HHS 470*
16	Italy Benassi, Matteo & Larco, Ioana A&S: Modern & Classical Languages - Italian	6/1/14 – 7/5/14	ITA 101:720 ITA 102:720 ITA 201:720 ITA 202:720 ITA 263:720
17	Italy Manzo, Christopher DESIGN: Architecture	6/1/14 – 7/19/14	ID 359:710 ID 422:710 ID 559:710 ID 559:710 ARC 457:711 ARC 499:711
18	Netherlands Bakker, Siebe (Biagi, David) DESIGN: Architecture	6/1/14 – 6/26/14	ARC 457:720 ARC 599:720
19	South Africa Sleight, Jim (Davis, Steve) A&S: International Studies	6/1/14 – 7/31/14	EXP 396:720 A&S 300:720
20	South Africa Bjork, Lars EDU: Education Leadership	6/2/14 – 6/13/14	EDL 703:720 EDL 705:720
21	Germany Holloway, Larry & Lester, Thomas EN: Engineering-wide	6/4/14 – 7/11/14	EGR 240:720
22	China Wells, Matt A&S: Modern & Classical Languages - Chinese	6/8/14 – 7/5/14	CHI 395:720 CHI 395:721
23	Spain Grulke, Eric EN: Chemical Engineering	6/8/14 – 7/19/14 or 6/22/14 – 7/19/14	CME 599:720 CME 599:721
24	Costa Rica Matheny, Sam & Castro, Maria (Kim Spalding) MEDICINE: Family Practice	6/9/14 – 6/27/14	FM 815* FM 825*

25	Mexico Froehling, Oliver (Mutersbaugh, Tad) A&S: Geography	6/9/14 – 8/1/14	GEO 365:720 GEO 399:720 GEO 406G:720 GEO 565:720 GEO 706:720 GEO 712:720
26	Brazil Hapke, Holly & O'Farrell, Brendan B&E: Marketing	6/10/14 – 6/27/14	MKT 435:720
27	England Deffendall, Matthew (TA - Geegan, Sarah) C&I (First Scholars): Communication	6/10/14 – 7/2/14	COM 390:720
28	Germany Balk, Ilka & Ochanine, Serge EN: Engineering-wide	6/20/14 – 7/25/14	MA 213:720 EGR 199:720
29	England & Scotland Gairola, Gerry HS: Clinical Science	6/21/14 – 7/4/14	HSE 595*
30	Germany Rogers, Jeff (TA - Huelse, Matt) A&S: Modern & Classical Languages - Germany	6/23/14 – 7/29/14	GER 201:720 GER 202:720
31	Guatemala Grisham-Brown, Jennifer EDU: Early Childhood, Special Ed & Rehab Coun.	6/25/14 – 7/2/14	EDS 558:720
32	France Jones, Nancy & Farrell, Herman HONORS (FA: Theater)	6/30/14 – 7/18/14	HON 352:720 FA 501:720
33	Netherlands Mark, Kristen EDU: Kinesiology & Health Promotion	7/1/14 – 7/19/14	KHP 220^ KHP 395^ KHP 695^
34	England Ritter, Christina FA: Theater	7/6/14 – 7/25/14	FA 501:720
35	France & Switzerland Woods, Tim & Davis, Alison (Flores, Erica) CAFÉ: Agriculture Economics	7/6/14 – 7/20/14	AEC 300*
36	Costa Rica Parately, Rob & Price, Steven (Geri Philpott) CAFÉ: Natural Resource & Enviro Mgt.	7/30/14 – 8/13/14	NRE 320:720

* Indicates that the course has not yet been built in SAP

^ Indicates that the course has been built with an improper section and is currently being fixed.